

<https://www.internshipswired.online/job/csir-internships-3/>

## CSIR: Finance Internships 2025 | 2026 New Application

### Description

CSIR is offering an exciting opportunity for dynamic and enthusiastic individuals to join our Finance team as Interns. This internship is designed to provide hands-on experience in financial operations, budgeting, and accounting within a research and development environment. As a Finance Intern, you will have the chance to work closely with experienced professionals, gaining valuable insights into the financial aspects of a leading scientific organization.

### Responsibilities

- **Financial Analysis:** Assist in analyzing financial data, preparing reports, and providing insights to support strategic decision-making.
- **Budgeting and Forecasting:** Contribute to the budgeting process, assist in preparing financial forecasts, and monitor budget variances.
- **Accounts Payable/Receivable:** Support the finance team in processing invoices, managing accounts payable and receivable, and ensuring accurate financial transactions.
- **Financial Reporting:** Assist in the preparation of financial statements and reports for internal and external stakeholders.
- **Auditing:** Participate in internal and external audits, ensuring compliance with financial regulations and procedures.
- **Process Improvement:** Identify opportunities for process improvement and contribute to the implementation of efficient financial procedures.
- **Collaboration:** Work collaboratively with cross-functional teams to gather financial information and support various departments within CSIR.

### Qualifications

- Currently pursuing a Bachelor's or Master's degree in Finance, Accounting, Business Administration, or a related field.
- Strong analytical and problem-solving skills.
- Proficient in Microsoft Excel and other relevant financial software.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Eagerness to learn and adapt in a fast-paced environment.

### Job Benefits

#### 1. Learning and Development:

- Gain hands-on experience in financial analysis, budgeting, and accounting within a renowned research and development organization.
- Work closely with experienced professionals and mentors who can provide guidance and support your professional development.

#### 2. Networking Opportunities:

- Connect with professionals in the field of finance and research, expanding your professional network.

### Hiring organization

CSIR

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Research

### Job Location

Pretoria, Gauteng, South Africa,  
0002, Pretoria, Gauteng, South Africa

### Working Hours

09

### Date posted

October 31, 2025

### Valid through

13.01.2028

- Attend events, workshops, or seminars organized by CSIR to enhance your knowledge and build connections within the industry.
- 3. Skill Enhancement:**
  - Develop and enhance your analytical, problem-solving, and communication skills.
  - Gain proficiency in financial software and tools commonly used in the finance industry.
- 4. Real-World Application:**
  - Apply theoretical knowledge gained in the classroom to real-world financial scenarios.
  - Contribute to projects and tasks that have a direct impact on the organization's financial operations.
- 5. Exposure to Diverse Areas:**
  - Collaborate with cross-functional teams, gaining exposure to various aspects of a research and development organization.
  - Learn about the intersection of finance with scientific and industrial research.
- 6. Professional Reference:**
  - Obtain a professional reference from CSIR, which can be valuable for future job applications or educational pursuits.
- 7. Work Environment:**
  - Experience the work culture and environment of a leading scientific institution.
  - Work in a collaborative and innovative setting that encourages creativity and critical thinking.
- 8. Potential for Future Opportunities:**
  - Internship experiences often open doors for future employment opportunities within the organization or related industries.
  - Gain insights into potential career paths within the finance sector.
- 9. Flexible Schedule:**
  - Depending on the internship structure, you may benefit from a flexible work schedule that allows you to balance work and other commitments.

## Contacts

- 1. Prepare Your Application Documents:**
  - Resume: Ensure your resume is updated, highlighting your educational background, relevant skills, and any previous experience or projects related to finance.
  - Cover Letter: Write a brief cover letter expressing your motivation for applying, outlining your suitability for the role, and mentioning any specific skills or experiences that make you an ideal candidate.
- 2. Email Application:**
  - Compose an email addressed to the designated application email address specified in the job description. If there is an online portal for applications, follow the portal's instructions.
  - In the subject line of the email, include: "Finance Intern Application – [Your Name]."
- 3. Attach Documents:**
  - Attach your resume and cover letter to the email. Ensure the file names are clear and professional, such as "YourName\_Resume.pdf" and "YourName\_CoverLetter.pdf."
- 4. Introduce Yourself:**
  - Begin the email with a professional salutation, briefly introducing yourself and expressing your interest in the Finance Internship position at CSIR.

**5. Application Content:**

- In the body of the email, briefly reiterate your interest in the internship and highlight key points from your cover letter. Mention your academic background and any relevant skills or experiences.

**6. Send Confirmation:**

- End the email with a polite closing, expressing your eagerness to be considered for the position. Thank the recipient for their time and consideration.
- Request a confirmation of receipt, such as “I look forward to the opportunity and would appreciate confirmation of the receipt of my application.”

**7. Submission Deadline:**

- Be aware of any application deadlines mentioned in the job description. Ensure that your application is submitted before the specified deadline.

**8. Follow-Up:**

- If you haven't received a confirmation within a reasonable time frame, consider sending a brief follow-up email to inquire about the status of your application.