



sport, arts & culture

Department:
Sport, Arts and Culture
REPUBLIC OF SOUTH AFRICA

<https://www.internshipswired.online/job/department-of-sport-arts-culture-youth-opportunities/>

Department of Sport, Arts & Culture: Youth Opportunities 2025 Apply online

Description

Join the dynamic and impactful Department of Sport, Arts & Culture dedicated to fostering the growth, development, and empowerment of the youth through diverse opportunities in sports, arts, and cultural initiatives. As the Youth Opportunities Coordinator, you will play a pivotal role in designing, implementing, and managing programs that support and enrich the lives of young individuals, empowering them to excel and contribute positively to society.

Responsibilities

- **Program Development:** Collaborate with stakeholders to conceptualize, plan, and execute youth-centric programs, ensuring alignment with organizational objectives and community needs.
- **Resource Management:** Efficiently allocate resources, including budgets, materials, and manpower, for various youth initiatives and projects.
- **Outreach and Engagement:** Develop strategies to engage and involve youth from diverse backgrounds, fostering inclusivity and participation in sports, arts, and cultural activities.
- **Partnership Building:** Establish and maintain partnerships with schools, community organizations, governmental agencies, and relevant stakeholders to expand the reach and impact of youth-focused programs.
- **Event Coordination:** Oversee the planning and execution of events, workshops, and competitions, creating platforms for youth to showcase their talents and skills.
- **Evaluation and Reporting:** Monitor and evaluate program effectiveness, collecting data and preparing comprehensive reports to measure impact and guide future initiatives.
- **Youth Mentorship:** Implement mentorship programs and provide guidance to youth participants, promoting personal development and leadership skills.
- **Compliance and Administration:** Ensure compliance with regulations, policies, and procedures while handling administrative tasks related to youth programs.

Qualifications

- Bachelor's degree in Youth Development, Social Sciences, Education, or a related field. Master's degree preferred.
- Proven experience in program management, particularly in youth-focused initiatives within sports, arts, or cultural organizations.
- Strong understanding of youth development principles, community engagement, and educational strategies.
- Excellent communication, interpersonal, and leadership skills to collaborate effectively with diverse stakeholders.
- Ability to multitask, prioritize, and manage time efficiently in a fast-paced environment.
- Proficiency in data analysis and report writing.
- Passionate about empowering youth and making a meaningful impact in

Hiring organization

Department of Sport, Arts & Culture

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Administration

Job Location

Pretoria, Gauteng, South Africa,
0002, Pretoria, Gauteng, South Africa

Working Hours

09

Date posted

July 7, 2025

Valid through

08.01.2028

their lives.

Job Benefits

- Competitive salary package
- Opportunities for professional development and growth
- Comprehensive healthcare benefits
- Flexible work arrangements
- A chance to contribute significantly to youth development initiatives

Contacts

- **Prepare Your Application Materials:** Update your resume/CV and craft a cover letter highlighting your relevant experience, skills, and passion for youth development within sports, arts, or cultural initiatives.
- **Visit the Department's Official Website:** Access the official website of the Department of Sport, Arts & Culture to find the "Careers" or "Jobs" section. Navigate to the listing for the Youth Opportunities Coordinator position.
- **Read the Job Description Carefully:** Review the job description, responsibilities, and qualifications to ensure your skills and experiences align with the role.
- **Submit Your Application Online:** Follow the instructions provided on the website to submit your application. This might involve completing an online application form or uploading your resume/CV and cover letter.
- **Provide Required Information:** Fill in all required fields accurately. Be sure to attach your resume/CV and cover letter as specified in the application instructions.
- **Double-Check Your Application:** Before submitting, review your application materials to ensure accuracy, completeness, and relevance to the position.
- **Submit Your Application:** Click on the "Submit" or "Send" button to officially submit your application for consideration.
- **Confirmation of Receipt:** Upon submission, you may receive an automated confirmation email acknowledging the receipt of your application. This confirms that your application has been successfully submitted.
- **Follow-Up:** If there's an option to follow up on your application or if you haven't received any communication within a reasonable timeframe, consider sending a polite follow-up email expressing your continued interest in the position.