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Dis-Chem: HR Learnerships 2025 Apply Here

Description

The HR Learnership Program at Dis-Chem provides a unique opportunity for individuals interested in pursuing a career in human resources. The successful candidates will be immersed in various HR functions, gaining invaluable experience and skills through practical training and mentorship. This program aims to develop a pipeline of skilled HR professionals who embody Dis-Chem's values and commitment to delivering exceptional service.

Responsibilities

- Participate in a structured learning program covering various aspects of human resources, including recruitment, training and development, employee relations, HR administration, and compliance.
- Collaborate with HR professionals and teams to support day-to-day HR operations and projects.
- Assist in the recruitment process by screening resumes, scheduling interviews, and contributing to candidate assessments.
- Contribute to employee engagement initiatives, learning about strategies to enhance workplace culture and employee satisfaction.
- Assist in HR administrative tasks such as maintaining employee records, updating databases, and preparing HR-related documentation.

Qualifications

- Matric certificate (Grade 12) is a minimum requirement.
- Currently pursuing or recently completed a relevant qualification in Human Resources Management or a related field will be advantageous.
- Strong passion for a career in human resources and a desire to learn and grow within the industry.
- Excellent communication skills, both written and verbal, with a professional demeanor.
- Ability to multitask, prioritize assignments, and work effectively in a team environment
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint, etc.).

Job Benefits

- Practical hands-on experience in various HR functions within a reputable company.
- Mentorship and guidance from experienced HR professionals.
- Opportunity to develop a strong foundation in HR practices within the retail pharmaceutical sector.
- Potential for career growth and permanent employment based on performance and business needs.

Contacts

• Visit the Dis-Chem website: Go to the Dis-Chem official website.

Hiring organization

Dis-Chem

Employment Type

Intern

Duration of employment

3 Months

Industry

Retail

Job Location

Midrand, Gauteng, South Africa, 1685, Midrand, Gauteng, South Africa

Working Hours

09

Date posted

September 25, 2025

Valid through

28.11.2026

- Navigate to the "Careers" or "Join Our Team" section.
- Search for the Learnership Opportunities: Look for specific information or job postings related to the HR Learnership Program. This might be listed under "Current Vacancies" or "Learnership Programs."
- **Read the Job Description:** Review the details of the HR Learnership Program, including the responsibilities, qualifications, and skills required.
- **Prepare Application Materials:** Ensure you have your updated resume/CV and any other required documents ready. Some applications may require cover letters or additional information.
- Complete the Application: Follow the instructions provided on the website to apply for the HR Learnership Program. This might involve filling out an online application form or uploading your documents directly.
- **Double-Check Information:** Before submitting your application, review all information for accuracy and completeness.
- Submit Application: Once you've completed the application process, submit your application through the designated portal or method as instructed on the Dis-Chem website.
- **Follow Up:** After submitting your application, consider following up if there's a designated contact or timeline provided. This demonstrates your interest in the program.