

GALXBOY: Human Resource Internships 2025 | 2026

Description

GALXBOY is a dynamic and innovative streetwear brand that blends fashion with cultural influences, aimed at empowering youth through style. Known for its bold designs and commitment to urban culture, GALXBOY seeks to expand its team with passionate individuals who are eager to contribute to its growth.

As a Human Resource Intern at GALXBOY, you will gain hands-on experience in various aspects of HR operations within a fast-paced fashion environment. You will work closely with our HR team to support day-to-day activities and gain exposure to recruitment, employee relations, training and development, and HR administration.

Responsibilities

- **Recruitment Support:** Assist in sourcing candidates, scheduling interviews, and maintaining applicant tracking systems.
- **Onboarding and Orientation:** Support new hire onboarding processes, including preparing documentation and coordinating orientation sessions.
- **Employee Engagement:** Contribute to initiatives aimed at enhancing employee satisfaction and engagement.
- **HR Administration:** Assist in maintaining HR records and databases, ensuring accuracy and confidentiality.
- **Policy and Procedure Support:** Help ensure compliance with company policies and procedures.

Qualifications

- Currently pursuing a degree in Human Resources Management, Business Administration, Psychology, or a related field.
- Strong organizational skills with the ability to prioritize tasks and meet deadlines.
- Excellent communication and interpersonal skills.
- Proficiency in MS Office (Word, Excel, PowerPoint).
- Passion for fashion and youth culture is a plus.

Job Benefits

- Hands-on experience in a dynamic and creative industry.
- Mentorship from experienced HR professionals.
- Opportunity to network with professionals in the fashion and retail industry.

Contacts

Hiring organization
GALXBOY

Employment Type
Intern

Duration of employment
3 Months

Industry
Retail Apparel and Fashion

Job Location
Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours
09

Date posted
June 20, 2025

Valid through
02.07.2028

Interested candidates should submit a resume and cover letter outlining their interest in the Human Resource Internship at GALXBOY. Applications can be send with the subject line "HR Internship Application – [Your Name]".