

<https://www.internshipswired.online/job/guardrisk-insurance-internship/>

Guardrisk Insurance Internships 2026 New Application

Description

Guardrisk Insurance is offering a dynamic internship opportunity within its Insurance Operations department. This program is designed for passionate individuals seeking hands-on experience and exposure to the insurance industry. As an intern, you will have the chance to work alongside seasoned professionals, gaining valuable insights into insurance operations, risk assessment, and client services.

Responsibilities

- Assist in conducting risk assessments and analyzing insurance policies.
- Support the insurance underwriting process by collecting and evaluating relevant data.
- Collaborate with various teams to contribute to the development of innovative insurance solutions.
- Participate in client interactions, understanding their needs, and providing suitable insurance recommendations.
- Contribute to administrative tasks within the department, ensuring accuracy and efficiency in documentation.

Qualifications

- Currently pursuing a Bachelor's degree in Insurance, Risk Management, Business Administration, or related fields.
- Strong analytical and problem-solving skills with a keen attention to detail.
- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in a team environment.
- Proficiency in Microsoft Office suite (Word, Excel, PowerPoint).
- Prior experience or coursework related to insurance or risk management is a plus.

Job Benefits

- Hands-on experience and exposure to the insurance industry.
- Mentorship and guidance from experienced professionals.
- Opportunity to work on real projects and make a meaningful impact.
- A supportive and inclusive work environment that encourages learning and growth.
- Potential for future career opportunities based on performance during the internship.

Contacts

1. **Review the Job Description:** Carefully read through the job description provided by Guardrisk Insurance to understand the role's responsibilities, qualifications required, and what the internship entails.
2. **Prepare Your Application Materials:**
 - **Resume:** Update your resume to highlight relevant education,

Hiring organization

Guardrisk Insurance

Employment Type

Intern

Duration of employment

3 Months

Industry

Financial Services

Job Location

Sandton, Gauteng, South Africa,
2196, Sandton, Gauteng, South Africa

Working Hours

09

Date posted

November 17, 2025

Valid through

05.12.2026

- experiences, skills, and any coursework or projects related to insurance, risk management, or business administration.
- **Cover Letter:** Write a tailored cover letter expressing your interest in the internship, why you are a suitable candidate, and how your skills align with the position's requirements.
3. **Gather Additional Documents:** Some internships may require additional documents such as academic transcripts or letters of recommendation. Ensure you have these ready if needed.
 4. **Application Submission:**
 - Visit the Guardrisk Insurance website or the designated job application platform.
 - Look for the specific internship posting or the section for careers/jobs.
 - Follow the provided instructions to apply. This might involve filling out an online application form, uploading your resume and cover letter, and submitting any additional documents requested.
 5. **Follow-Up:** After applying, it can be beneficial to follow up with Guardrisk Insurance. You can do this by sending a polite email or making a phone call to express your continued interest in the position and inquire about the application status.
 6. **Prepare for Interviews:** If shortlisted, be prepared for interviews. Research the company, prepare answers to common interview questions, and be ready to discuss your experiences and skills relevant to the internship.