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Letaba TVET College Internships 2025 Apply Here

Description

Letaba TVET College is offering internship opportunities for enthusiastic and dedicated individuals seeking hands-on experience in various departments within the institution. The internship program aims to provide practical training and exposure to the workings of a dynamic educational institution, fostering professional growth and development.

Responsibilities

- Collaborate with departmental teams to support day-to-day operations and projects.
- Assist in research, analysis, and implementation of initiatives within the designated department.
- Contribute creative ideas and solutions to enhance departmental objectives.
- Participate in meetings, workshops, and training sessions to gain valuable insights and skills.
- Conduct data collection, organization, and reporting as required.
- Engage in administrative tasks and documentation related to departmental activities.

Qualifications

- Currently enrolled in or recently graduated from a relevant field of study at a recognized institution.
- Strong passion and interest in the chosen department or field of internship.
- Excellent communication skills, both written and verbal.
- Ability to work collaboratively in a team environment.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Demonstrated initiative, problem-solving abilities, and adaptability.
- Commitment to learning and growing within a professional setting.

Job Benefits

- **Professional Development:** Gain hands-on experience and exposure to real-world projects, fostering professional growth and skill development within your chosen field.
- **Mentorship and Guidance:** Access to mentorship from experienced professionals who can provide guidance, advice, and support throughout the internship tenure.
- **Networking Opportunities:** Connect with industry experts, faculty, and fellow interns, expanding your professional network for potential future collaborations or job opportunities.
- **Learning Environment:** Engage in a supportive learning environment that encourages creativity, innovation, and the exploration of new ideas.
- **Enhanced Resume/CV:** Acquire practical experience to bolster your resume or curriculum vitae, making you more competitive in the job market.
- **Exposure to Educational Operations:** Understand the inner workings of

Hiring organization

Letaba TVET College

Employment Type

Intern

Duration of employment

3 Months

Industry

Private

Job Location

Polokwane, Limpopo, South Africa,
0699, Polokwane, Limpopo, South
Africa

Working Hours

09

Date posted

September 18, 2025

Valid through

08.01.2027

an educational institution, gaining insights into administrative processes, academic planning, and student services.

- **Skill Diversification:** Develop a diverse skill set by working on various projects and tasks, contributing to a more versatile and adaptable professional profile.
- **Letter of Recommendation or Certificate:** Upon successful completion of the internship, receive a letter of recommendation or a certificate acknowledging your participation and achievements during the program.
- **Potential Future Employment:** In some cases, outstanding interns may be considered for full-time employment opportunities within the institution or recommended for positions in related industries.
- **Flexibility:** Depending on the internship program, opportunities might be available for flexible working hours or remote work, allowing for better work-life balance.

Contacts

Interested candidates should submit their CVs and cover letters detailing their interest and suitability for the internship position. Shortlisted candidates will be contacted for further interviews.

Join Letaba TVET College to gain practical experience, expand your skills, and contribute to shaping the future of technical and vocational education in South Africa.