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St Peter's Prep School: Teacher Internships 2025 New Hiring

Description

As the Teacher Internship Program Coordinator at St. Peter's Prep School, you will play a pivotal role in shaping the next generation of educators. This unique opportunity allows you to be at the forefront of educational innovation, working closely with aspiring teachers to provide them with a comprehensive and enriching internship experience.

Responsibilities

1. Program Development:

- Design and develop an engaging and structured Teacher Internship Program that aligns with the school's educational philosophy and standards.
- Collaborate with school leadership to integrate interns seamlessly into existing curricula and classroom activities.

2. Recruitment and Selection:

- Lead the recruitment process for aspiring teacher interns, working closely with local educational institutions to attract top talent.
- Conduct interviews and assessments to select candidates based on their passion for education and alignment with St. Peter's Prep School values.

3. Orientation and Training:

- Plan and execute a comprehensive orientation program for teacher interns, acquainting them with the school's policies, procedures, and educational objectives.
- Coordinate ongoing professional development sessions to enhance interns' teaching skills and pedagogical knowledge.

4. Mentorship Program:

- Establish a mentorship system that pairs interns with experienced teachers to provide guidance and support throughout the internship period.
- Foster a collaborative and supportive environment that encourages open communication and feedback.

5. Evaluation and Assessment:

- Implement a robust evaluation system to assess interns' progress, identifying areas for growth and providing constructive feedback.
- Collaborate with school administrators to determine internship success metrics and contribute to overall program assessment.

6. Community Engagement:

- Cultivate positive relationships with local educational partners, community organizations, and other stakeholders to enhance the internship program's impact.
- Organize events and activities to showcase interns' achievements and contributions within the school community.

Qualifications

Hiring organization

St. Peter's Prep School

Employment Type

Intern

Duration of employment

3 Months

Industry

Primary and Secondary Education

Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

October 2, 2025

Valid through

18.01.2026

- Bachelor's or Master's degree in Education or a related field.
- Previous teaching experience is preferred.
- Strong organizational and communication skills.
- Passion for mentoring and developing future educators.

Job Benefits

- 1. Competitive Compensation:**
 - Receive a competitive salary commensurate with your experience and expertise in the education field.
- 2. Professional Development Opportunities:**
 - Access ongoing professional development opportunities to enhance your skills and stay abreast of the latest trends in education.
- 3. Health and Wellness:**
 - Enjoy a comprehensive health insurance package, including medical, dental, and vision coverage, to support your well-being and that of your dependents.
- 4. Retirement Planning:**
 - Participate in our retirement savings plan to build a secure financial future.
- 5. Generous Leave Policies:**
 - Benefit from a generous leave policy, including vacation time, personal days, and holidays, to achieve a healthy work-life balance.
- 6. Educational Assistance:**
 - Take advantage of educational assistance programs to pursue further studies or professional certifications.
- 7. Collaborative Work Environment:**
 - Join a collaborative and supportive work environment that values innovation, teamwork, and continuous improvement.
- 8. Networking Opportunities:**
 - Build valuable connections within the education community through networking events and partnerships with local educational institutions.
- 9. Dynamic School Community:**
 - Become part of a vibrant and dynamic school community dedicated to excellence in education, fostering a culture of growth and achievement.
- 10. Discounted School Services:**
 - Enjoy discounts on school services, such as extracurricular activities, events, and facilities, fostering a sense of community engagement.
- 11. Employee Assistance Program (EAP):**
 - Access confidential counseling and support services through our Employee Assistance Program for personal and professional challenges.
- 12. Recognition and Rewards:**
 - Receive recognition for your contributions to the success of the Teacher Internship Program through our employee recognition and rewards programs.

Contacts

- 1. Prepare Your Documents:**
 - Update your resume, highlighting relevant education, experience, and skills.
 - Write a compelling cover letter expressing your interest in the position and outlining your qualifications.

2. Submit Your Application:

- Email your resume and cover letter with the subject line "Teacher Internship Program Coordinator Application – [Your Full Name]."

3. Include References:

- Provide contact information for at least three professional references who can speak to your qualifications and experience.

4. Application Review:

- Our hiring team will carefully review all applications. Shortlisted candidates will be contacted for further steps in the selection process.

5. Interview Process:

- If selected, you will be invited for an interview to discuss your qualifications, experience, and your vision for the Teacher Internship Program at St. Peter's Prep School.

6. Demonstration of Skills:

- You may be asked to demonstrate your skills through a presentation or other relevant tasks during the interview process.

7. Final Selection:

- The final candidate will be notified of their selection, and details regarding the onboarding process will be discussed.